

**St. Matthew Hockey & Sports Club
Edmonton, AB**

**BOARD OF DIRECTORS MEETING
AGENDA**

Date: October 4, 2022
Time: 7:30PM
Location: KC

Attendees:

Tyler Hennessey, *President (St. Matthew)*
TH Poon, *VP Hockey Operations (St. Matthew)*
Chad Casavant, *U13 Director (St. Charles)*
Frederic Dumas, *U13 Director (St. Matthew)*
Emily Robb, *Secretary (St. Charles)*
Jeff Holmberg, *Special Events Coordinator (St. Matthew)*
Quynh Puczko, *Treasurer (St. Charles)*
Miranda Menard, *Ice Allocator (St. Charles)*
Amanda Ramage, *Bingo Director (St. Charles)*
Anthony Nardi, *VP Administration & Secretary (St. Matthew)*
Nelson Pacheco, *Ice Allocator (St. Matthew)*
Jess Anderson, *Hockey Operations (St. Charles)*
Robin Westervelt, *Registrar (St. Matthew)*
Jenn Afonso, *Bingo Coordinator (St. Matthew)*
Andrew Westervelt, *Treasurer / Past President (St. Matthew)*
Ross Longson, *U11 Director (St. Matthew)*
Michael Peters, *U7 Director (St. Charles)*
Brian Sorensen, *Equipment Manager (St. Matthew)*
Dayton MacDermot, *Vice President (St. Charles)*
Colin Korody, *U11 Director (St. Charles)*
Letishia Soungie, *Apparel Coordinator (St. Matthew)*
Yousef Assaf, *Equipment Manager (St. Charles)*
Aaron Skelhorne, *Communications and Website (St. Matthew)*

1. Call to order
7:35PM
2. Consent items
 - a. Treasurer/Past President (Andrew) made a motion for the approval of the October agenda and VP Hockey Operations (TH) seconded the motion. The motion was passed unanimously.
 - b. Treasurer/Past President (Andrew) asked that the August meeting minutes be corrected to reflect that it's Nate the Great banner not jersey to be hung at KC.
 - c. Communications and Website Coordinator (Aaron) made a motion for approval of the August minutes. The motion was seconded by the U13 Director (Frederic) and passed unanimously.
3. Conflict of interest
 - a. None

4. Reports

a. Presidents

- i. Respect the Game Maltreatment Investigations will be taken over by Hockey AB this year; more guidance to come. EFHL will continue Respect the Game program.
- ii. League Game Changes – New forms created. 2 types game swap (no cost to either); game changes come with a board approved \$50 fee; apply for black-out weekends for \$100 user fee.
- iii. Affiliations – Hockey Edm and Hockey Cal lobbied successfully; if teams advance to Provincials affiliates are not permitted.
- iv. Electronic Game Sheets – Positive results so far on opening weekend.
- v. Reminders – Make sure you upload your team rosters. Other timesheet updates.

b. VP Ops

- i. Conditioning Camp Numbers - 58 in Camp 1; 87 in Camp 2
- ii. Evaluations – Inventory of concerns gathered. Revisit in Spring for improvements.
Time trials went well. RFID worked well. Time trials not used in overall rankings this year. Can revisit next year.
Helmet Stickers – Worked well not having to juggle pinnies. Matte finish and no border in the future. Print in double numbers as well.
Reminder to keep stickers on for duration of evaluations. Evaluation handbook was a helpful document. Can be expanded in the future; more robust. Evaluator scoring system wasn't fully understood by all. Created formal online complaint forms. 9 received so far. 15 complaints via phone calls, emails and text.
Action: Develop evaluation survey. Send out mid to late October.
Competitive Thread was the third party evaluator.
Suggestion to create a Director of Evaluations (Development Position) for the future.

c. Past President/Treasurers

- i. St. Matthew – Financial Statements from External Accountants shared; broke even on year finished with \$165K in the bank.
- ii. St. Matthew - \$279K bank balance for St. Matthew
- iii. St. Matthew - \$14K made in conditioning camps; budgeted for 180 players and finished with 148; will be split between the two (2) clubs.
- iv. St. Charles – YTD revenue \$104K; pursued Hockey Edmonton and Edmonton Oilers Community Foundation grants; 2021-2022 net income loss of \$19K.
- v. Two Options for ref fee payments. Electronic or traditional.
- vi. Can give sponsors a receipt but we are not a charitable organization.

d. Registrars

- i. See Registrar's Report.
 1. Make sure head coaches and managers double check that rosters match the hard cards issued.
 2. Completed/signed Fair Play Pledges can be sent to the Registrars.

3. Directors – Affiliate requests should be completed in October.
 - ii. 378 players this year compared to 375 last year
 - iii. Use registrar@kcnorth to ensure communications to both registrars (Robin and Leanne).
 - iv. KC408 has no one currently qualified to coach.
 - v. Motion by the St.Charles Registrar to close registration now was seconded but not passed.

- e. VP admin & Secretary/Secretary
 - i. No Update.

- f. Age Category Directors
 - i. U7: No Update.
 - ii. U9: No Update.
 - iii. U11: No Update.
 - iv. U13: No Update.

- g. Communications Director/Website Social Media Director-
 - i. Reminder / heads up – Careful when replying to group email addresses.
 - ii. Go Daddy \$126/year; motion to approve by Aaron, seconded by Anthony all in favour and passed unanimously and passed unanimously.
 - iii. Vehicle Magnets/Vinyls – Recirculate and respond to Google form.

- h. Special Events Coordinator/Hockey Operations Director-
 - i. Waiting for tournament ice; only have 22 hours of ice confirmed.
 - ii. Have 120 hours for Nate the Great; asked for an additional 60 hours
 - iii. Pictures October 20 and 21.
 - iv. Apparel closed on Monday (Oct 3) for first Store; approx. \$1500 return on apparel order; second store is planned for late October/early November.
 - v. Name bars – Order lost/missing name bars on case by case basis (second order being placed).

- i. Equipment Coordinators
 - i. Continue to pursue larger storage space and secure if available.
 - ii. Suggestion for an online inventory system like EGHA.

- j. Apparel Coordinator
 - i. No update.

- k. Bingo Coordinators
 - i. Q2 2023 expected casino for St. Matthew; St. Charles has a contact for helping to run.
 - ii. Charles bingos not quite full; need Manager contacts.

- l. Ice Allocators
 - i. Michael Cameron down until October.
 - ii. \$184 / hour for ice; rate stays the same.
 - iii. Lost Thursday ice but picked up a time slot at Glengarry

- iv. Told to expect less ice from Hockey Edmonton this year
- v. Try to get teams out 3 times per week.

5. Business Items

- a. 2023-2024 Bingo Chits
 - i. Push agenda item to the next meeting.
- b. Larger Storage Rental for Merge
 - i. Approval was previously granted to secure a space once it becomes available.
- c. Tournament Planning- Ice Availability
 - i. Keep monitoring.
- d. Jerseys for 2023-2024 Season
 - i. Lobby KC for new jerseys next year.
- e. KC North Policy Committee
 - i. Move to next meeting.

6. In Camera items

N/A

7. Comments and announcements

None

8. Next meeting

Tentatively November 9 – 7:00PM

9. Adjournment

9:52PM