

**St. Matthew Hockey & Sports Club  
Edmonton, AB**

**BOARD OF DIRECTORS MEETING  
AGENDA**

Date: July 20, 2021  
Time: 8:00PM  
Location: Video conference

Attendees:  
Tyler Hennessey  
Rob Ryks  
Andrew Westervelt  
Robin Westervelt  
TH Poon  
Nelson Pacheco  
Brian Sorensen  
Hugh Gillis  
Ross Longson  
Aaron Skelhorne

Regrets:  
Amy Batke  
Kathleen Stotyn

- 1) Call to order 8:06PM
- 2) Consent items
  - a. The President made a motion for the Approval of the Agenda, seconded by the Treasurer. Passed unanimously.
  - b. The President made a motion for the Approval of the Minutes, seconded by the U13 Director. Passed unanimously.
- 3) Conflict of interest
  - a.
- 4) Reports
  - a. President
    - i. EFHL update:
    - ii. Recommendation that U11 Tier 1 game format for 75 minute time slots follow a 5 minute warm up and 3 sixteen minutes stop time periods.
    - iii. Recommendation that for every division and tier within EFHL that in Between periods, one minute is placed on the game clock and the next period begins immediately following the buzzer to ensure we are utilizing our ice times as effectively and efficiently as possible.

- iv. Recommendation that for all Divisions and Tiers for scheduling purposes and to reduce travel that on a best-case basis taking into account competition, Tiers 1-2 will be scheduled on a league wide basis and Tiers 3-6 will be scheduled regionally.
  - v. For Regional Scheduling, the following priorities will be used when developing conferences within tiers for the tiering round in the following Order.
    1. Associations with multiple teams will not play each other during the round.
    2. Regional Geography

For Regional Scheduling, the following priorities will be used when developing conferences within tiers for the regular season round in the following order.

    3. Competitiveness of teams
    4. Regional Geography
  - vi. St. Matthews in all tiers will be part of the EFHL, this will allow for more teams to play against.
  - vii. St. Matthews and all organizations are responsible for paying a one time \$1000 entry into the EFHL.
  - viii. KC goalie clinic- email sent out to the respective directors to pass on.
- b. VP Ops
- i. Camps started, thank you to the Registrar and Communications Director. 29/30, 18/30, 19/22 \$5200. Registration costs. Happy with the outside interest. 50% capacity made the decision to advertise. Excited to see new goalies.
  - ii. Added 6 more ice slots for condition camp at the end of August and all at Londonderry. Request to quote for Jerseys \$25.00.
  - iii. KC U11/U13 goalie camp is a pretty good deal 5 slots at \$200
  - iv. Set up another hockey ops meeting.
- c. Past President/Treasurer
- i. Meeting with KC yesterday, another meeting scheduled for next week. Everyone was given an opportunity to speak but really just wanted transparency. Resulted in a reduction of fees by \$180.00. St. Charles and St. Matts will continue with KC parent club.
  - ii. Club is doing well in terms of funds, very healthy. \$220K of expenses expected for next season.
  - iii. Refunds: a lot of nuances were matching up Bingos and how fees were paid. A lot of e-transfers requests and many
- d. Registrar-
- i. Treasurer/Registrar created a new Volunteer credit Proposal-Motion made by Communications Director to accept proposal, seconded by U9 Director, passed unanimously.
  - ii. Testing out the registration link. A lot of little decisions were made. Late fees, we will be taken out of the policy.

- iii. Installment fees can be done within TeamSnap. We do not have to set it up!
  - iv. Live with Registration July 20, 2021.
  - v. Policy guide, no refunds after November 1st. Administration fee of \$100 removed.
  - vi. Volunteer Commitment- Formalize plan and move forward with buyout @ \$600 for family or \$150 per volunteer requirement.
- e. Ice Allocator
  - i. Picked up 6 ice slots for Conditioning Camp
  - ii. Ice for the Nate the Great Tournament, has reached out to Mike to understand the proposal. Trying to Host at KC, might change if we can expand it. Tournament- for hockey Ed needs to be half ice for U9 to be sponsored, as low as 4 up to 8 teams for the first tournament. KC and Garrison do not have the boards for half ice. Ice Allocator is working with KC to help search out ice.
- f. Age Category Directors
  - i. Timbits: No updates, reached out to few different people to take on position.
  - ii. U9: Successful summer camp first session. Some are only able to attend certain sessions. Look to run 2 U9 next season if interest continues
  - iii. U11: Thanks to TH for assisting with the U11 camp.
  - iv. U13: Summer Camp 1st sessions went well. There was good help on the ice.
- g. Communications Director
  - i. Ads - for Summer camp, ads reached a lot of people and triggered traffic and communication.
  - ii. Start advertising as soon as possible for registration. 2020-2021 :\$1200 for street signs, vehicle signs. Redistribute vehicle signs. Safe to go with \$1200 again. Put it all towards digital. Random draw for likes and shares and potentially a price pack from U9 Directors Company in the form of sunglasses. Communication Director made motion for a \$1200 budget for registration advertising, seconded by U13 Director, Passed unanimously.
  - iii. Website is in motion with all the requested changes
  - iv. Appointment Thursday for signing authority.
- h. Equipment Coordinator
  - i. Jerry Forbes, has to cut keys. Need to facemask to enter, whoever goes for another fob needs to fill out covid questionnaire.
  - ii. Save aprox \$1000 a year.
  - iii. Moving has commenced, Brian to reach out if he requires additional assistance.
- i. Bingo Coordinator
  - i. 23 families in total need to work bingos. Can they buy out their previous commitments? One time option to buyout for \$100. Treasurer made Motion to allow buyout of last year's bingo for \$100 (discounted), U13 Directored seconded, passed unanimously.
  - ii. Put forward communication to members, the Treasurer to create communication.
  - iii. The following 2 V-Bingos were shared with another club.

- iv. Kensington V-Bingo April 2, 2021 profit: Total profit: \$9308.20, Our profit: \$4654.10
- v. Kensington V-Bingo May 22, 2021 profit: Total profit: \$8461.12, Our profit: \$4230.56
- vi. Parkway Keno pooling from April 1, 2020 to September 30, 2020, Our profit: \$44.09
- vii. U7-SENIOR: 8 families that need to work their single bingos, U9-NOVICE: 12 families, there are 21 single bingos not worked U11-ATOM: 7 families, there are 10 single bingos not worked U13-PEEWEE: 9 families, there are 15 single bingos not worked

5) Business items

- a. The President made a motion to vote in Robin as Registrar, seconded by U13 Director, all in favour.
- b. Confirm proposed fees for 2021-2022 season
- c. Volunteer commitment requirements for 2021-2022 season- Proposal
- d. Policy Amendment- adjust age categories, late fees?
- e. Vacant Board Member Positions (VP of Admin & Secretary, U7 Director, Special Events Coordinator and Casino Coordinator (Jump start, Fundraising and other grants)
- f. Evaluations- For Hockey ops discussion. The Vice President of Hockey Operations makes motion to move forward with 3rd party Evaluations. Seconded from U9 Director, passed unanimously.
- g. Tournament - requirement to send a Tournament plan, Reach out to Volunteers to potentially take on this role to spear head. The Treasurer to send an email to Hockey Edmonton to support the tournament.
- h. Vice President of Hockey Operations makes a Motion to agree to take on 100% of registration costs for condition camp lead coaches, 50% for assistant coaches. 1 lead and 3 assistant coaches. Seconded by Communications Director, passed unanimously.

6) In Camera items

7) Comments and announcements

8) Next meeting- August 17th, virtual @8PM

9) Adjournment 10:18PM