

St. Matthew Hockey & Sports Club  
Board of Directors Meeting Minutes

Date: March 22, 2021

Time: 6:00pm

Location: Video Conference

Attendees

Nelson Pacheco  
Kathleen Stotyn  
Cherisse Kovacs  
Andrew Westervelt  
Frederic Dumas  
Rob Ryks  
Nicole Chessie  
Tyler Hennessey  
Ilda Trzok  
Adriana Mauro  
Brian Sorenson  
Ross Longson  
Hugh Gillis  
Aaron Skelhorne

Regrets

Paula Bucci

- 1) Call to Order at 6:02pm
- 2) Consent Items
  - a) Approval of Agenda
    - Motion made by the President to approve the March 2021 agenda. Motion was seconded by the Registrar and passed unanimously.
  - b) Approval of the Minutes
    - Motion made by the President to approve the February 15, 2021 minutes. Motion was seconded by the Equipment Manager and passed unanimously.
- 3) Conflict of Interest
  - None declared during the meeting.
- 4) Reports
  - a) President
    - Alberta government announcement on covid-19 was to remain in stage two. Subsequently, SMHSC will continue to provide programming as is.
  - b) Vice-President – Hockey Operations (VP-Ops)
    - VP-Ops thanked the coaches and directors for their continued efforts.
    - Hockey Edmonton sought information from SMHSC about proceeding with the remainder of the season. Initially the committee voted to end the season on

St. Matthew Hockey & Sports Club  
Board of Directors Meeting Minutes

March 31/21. However, more consideration and consultation occurred, resulting in a commitment to continue on with hockey until April 30/21. Enough ice slots are available to continue (1 ice slot per team for the remainder of the season).

- There is currently a high interest for a SMHSC summer camp. SMHSC will need to secure ice slots for summer play options.
- Conditioning Camp – scheduled for the 3<sup>rd</sup> or 4<sup>th</sup> week of August (TBD).
- SMHSC has requested 12 ice slots for the remainder of the season: awaiting an update from Hockey Edmonton. There may be an option to withdrawal from ice times should these additional ice times not be needed.

c) Vice-President – Administration & Secretary

- Nothing to report.

d) Treasurer

- SMHSC: 81k in the bank account.
- Ice costs to be reconciled in the future.
- Requested board members send expenses for reimbursements.
- Team budgets: cash call amounts can be returned to families. Remaining fundraising monies should be returned to the Club and divided equally to all players toward their future registration, or another option that advances player development or advancement.

e) Registrar

- Next year's registration: members will sign up through TeamSnap.
- TeamSnap systems are expected to be upgraded on June 1<sup>st</sup>.

f) Ice Allocator

- Awaiting information on ice requested for the remainder of the season.
- KC Hockey reduced ice rates to \$150/hr.
- VP-Ops and Treasurer gave a shout out to the Ice Allocator for his work on ice allocation.

g) U7 Director

- Hockey Operations meeting went well on Saturday.
- U7 Division: lots of development occurring with the players; kids are enjoying their time on the ice.
- 6 discovery players; 8 Junior players; 31 Senior players

h) U9 Director

- Nothing to report.

i) U11 Director

- Nothing to report.

j) U13 Director

St. Matthew Hockey & Sports Club  
Board of Directors Meeting Minutes

- Pictures went well yesterday, no issues reported.
- One team dissolved after the last board meeting. 4 players remained from the team and were subsequently dispersed to different teams.
- Only 5 players opted out from U13.

k) Communications Coordinator

- Generating content for social media engagement.
- Communications Coordinator was able to attend practices and posted content for social media.
- Goalie training was well received and well attended.
- CIOG operation grant from the City of Edmonton is an option to pursue for the future.

l) Casino Coordinator

- Nothing to report.

m) Equipment Coordinator

- Nothing to report.

n) Bingo Coordinator

- December Parkway (1 event in December) – \$1752.45 net profit from the event.
- Kensington (v-bingo event) – \$4178.20 profit from the event.
- Bingo Coordinator has requested more v-bingos (held every 3<sup>rd</sup> day) from Kensington; v-bingos must go through all clubs before SMHSC can obtain a second one.

o) Special Events Coordinator

- Not in attendance.

p) Apparel Coordinator

- Nothing to report.

5) Action Items from Previous Meeting.

- Registrar advised police checks cost SMHSC \$15 per person. Communications Coordinator to look into the option of obtaining an organization number from EPS to potentially exempt SMHSC from these costs.
- Photographer – event feedback was positive. No issues reported.
- President and VP-Ops will draft an email reminding coaches and directors to maintain rule of 2 in dressing rooms and include positive feedback to coaches, congratulating them on their efforts this season.

6) Business Items

St. Matthew Hockey & Sports Club  
Board of Directors Meeting Minutes

- Volunteer Commitments: Registrar suggested a reduction of 50% in volunteer commitments. If families have completed more than 50% of their volunteer commitment, they could receive bingo chits or apply these chits to their 2021/22 registration fees.
  - About 50% of bingos have been worked thus far.
  - VP-Ops recommended sub-committee work on plan to present to the Board of Directors.
  - Volunteers for sub-committee: Bingo Coordinator, VP-Admin & Secretary and President. Conference call to be scheduled in the future.
- Watches were ordered for U13 players and will be distributed to players in the future.
- Annual General Meeting to be booked before May 31/21. The President requested board members advise him of their intentions to run for board positions.

7) Comments and Announcements

- None.

8) In Camera Items

- None.

9) Next Meeting

- 6:00pm, April 19<sup>th</sup>, 2021

10) Adjournment

- 7:20pm

**Action Items**

- 1) Board members to send any reimbursement requests to the Treasurer.
- 2) Communications Coordinator to look into the option of obtaining an organization number from EPS to potentially exempt SMHSC from the costs of vulnerable sector checks.
- 3) President and VP-Ops will draft an email reminding coaches and directors to maintain rule of 2 in dressing rooms and include positive feedback to coaches, congratulating them on their efforts this season.
- 4) Volunteer Commitment Subcommittee to present a draft plan to present to the Board of Directors for the April 19<sup>th</sup> meeting.