

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes

Date: February 15, 2021

Time: 7:30pm

Location: Video Conference

Attendees

Nelson Pacheco
Cherisse Kovacs
Andrew Westervelt
Frederic Dumas
Rob Ryks
Nicole Chessie
Tyler Hennessey
Ilda Trzok
Aaron Skelhorne
Adriana Mauro
Brian Sorenson
Ross Longson
Paula Bucci
Hugh Gillis

Regrets

Kathleen Stotyn

- 1) Call to Order at 7:32pm
- 2) Consent Items
 - a) Approval of Agenda
 - Motion made by the President to approve February 15th agenda. Motion was seconded by the U9 Director and passed unanimously.
 - b) Approval of the Minutes
 - Motion made by the President to approve the January 25th minutes. Motion was seconded by the U13 Director and passed unanimously.
- 3) Conflict of Interest
 - None declared during meeting.
- 4) Reports
 - a) President
 - Nate the Great: A zoom call occurred honouring Nate; Nate's parents (Carrie and Joey) were present during the call, players took part. Communications Coordinator and U9 Director arranged the online event. Communications Coordinator to create page for Nate on SMHSC website in future. Toques for sale to honour Nate.

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- Hockey Edmonton providing a 50% refund to players who have opted out. Fees flow through KC Hockey, after this, refunds will be determined after SMHSC conducts an analysis of registration fees and administration costs.
 - 26 players opted out of continuing with 2020/21 hockey season.
- b) Vice-President – Operations (VP-Ops)
- Hockey Edmonton extended 2020/21 season to April 30.
 - Feb 9 – KC hockey meeting. Feb 10 – meeting with city of Edmonton. Feb 11 – Edmonton federation of hockey leagues.
 - Hockey Edmonton return to play: 20 participants on ice; games not permitted; 3 metres of social distancing must be maintained; masks required (except kids, when on ice); access to change rooms must be limited; peace officers will be patrolling arenas to ensure adherence to rules; parents will be locked out of the arena and not permitted to enter; 9 players for each 1 coach.
 - Teams have now begun practices on ice. A parent liaison will be present with the players in the arena (option advocated by KC).
 - KC clubs did not have the ability to opt out of current hockey season, but SMHSC offered to members the ability to opt out.
 - VP – Admin & Secretary raised issues with liability – crim check and vulnerability check should be completed on all coaches/volunteers, especially since custodial guardians will not be permitted into the arena. President requested Registrar identify volunteers with outstanding vulnerable sector checks.
 - U13 Director advised an upcoming safety planning meeting will occur with respect to ensuring coaches have two adults present with kids (on and off ice). Director's to remind coaches of the concept of two (i.e. not one single adult can be alone with child in dressing room).
- c) Vice-President – Admin & Secretary
- Nothing to report.
- d) Treasurer
- Nothing to report.
- e) Registrar
- E-transfers and cheques provided families who opted out of remainder of the hockey season.
 - Team liaisons need to know if players are coming; families required to fill out the health check on TeamSnap. Parent liaison added as manager on TeamSnap so they can see who is attending practices.
- f) Ice Allocator
- Working toward getting all teams on ice since hockey has been permitted to resume. Ice allocator expects the City of Edmonton will open up more arenas and more ice slots will be available in the near future.

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- Ice Allocator suggested to reinforce to parents' message of "car to ice" to eliminate the need to dress players in dressing rooms.
- KC ice is now at a discounted rate (150/hr). U13, U11, U9 divisions: goal to increase ice times (at least 2x per week).
- Current SMHSC ice cost was 36k up to shut down in November. In contrast, a normal season would typically cost 140k.
- Goalie training not happening at this time.
- Ice Allocator to send out ice times and offer extra ice to teams.
- 1.5 and 1.25 ice slots usually allotted for U13 teams. 1.0 time slots typically allotted for U7, U9 and U11.

g) U7 Director

- Junior and discovery – 16 players. 8 players per each side of ice, two coaches per side. 1.0 hr sessions.
- Senior – 31 players. 3 teams to be broken up into 4 practice teams. 8 players and two coaches per side. 1.0 hr sessions.
- Parents not permitted into arena.
- KC allocation of ice, no room in lobby for skates/dressing.
- Coaches opt out. One coach opted out, U7 Director making arrangements to pick up equipment.

h) U9 Director

- Lots of time has been spent adjusting to players opting out as key coaches, managers and treasurer opted out of participating in hockey season.
- Combining age groups may be an option to explore. For example, there may be potential to place U9 players in U11 groups if necessary.
- Potential option to move U7 players to U9 groups, however, currently focused on addressing lack of volunteers on U9 teams.
- Equipment manager inquired about goalie pad request. No goalie dressing at this time; situation may be revisited in March.

i) U11 Director

- Two players opted out. Parent liaison's present during practices.

j) U13 Director

- 4 players opted out. U13 players have been eager to return to ice.
- Nothing more to report.

k) Communications Coordinator

- Nothing to report on Communications.
- Social media content – if less than 20 participants on ice, Communications Coordinator would like to be in arena to take pictures and video for social media purposes. President advised this may be an option if pre-arranged. Google drive set up by some teams so manager and liaison can upload pics and videos. Communications Coordinator to be added to the google drive.

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- l) Casino Coordinator
 - Nothing to report.

 - m) Equipment Manager
 - Nothing to report.
 - Parent liaison: role is to take kids from front entrance to ice. Liaison is then expected to go to vehicle until practice is over. Equipment Manager requested list of phone numbers to have options for coaches to call if extra help needed.

 - n) Bingo Coordinator (reported by the President)
 - Bingos from June –70k raised thus far.
 - Virtual bingo occurred at Kensington. 3 volunteers were needed at hall; the hall was empty, aside from staff. Event grossed \$5500, resulting in higher funds raised than a typical in-person bingo. Unclear how many virtual bingos will be held in future.
 - Half of mandatory bingos completed. Still many remaining to be completed.

 - o) Special Events Coordinator
 - Team photos – last year’s cost to SMHSC was 6k. Some families have inquired about pictures.
 - U13 Director raised option of teams to use budgets to pay for costs of photos. May not be a viable option as younger divisions do not have team budgets.
 - MVP photography – U9 Director looked into this option. \$20 for picture option. Special Events Coordinator will reach out to MVP photography to inquire.

 - p) Apparel Coordinator (reported by President)
 - Minimum order of 25 for watches. \$935 total cost. Motion made to place watch order. Motion passed unanimously.
- 5) Action Items from Previous Meeting
- None.
- 6) Business Items
- Club operating costs: 148k budget for 2020/21. The annual budget includes a number of operating costs including: Coaching fees; registration costs (79k); ice costs (SMHSC may receive a refund for these costs); insurance costs; ice costs for the conditioning camp; referee costs; and additional miscellaneous costs.
 - 250k per year was a typical budget in past years.
 - Bingos offset cost of operating costs.
 - 3rd ice time and pictures are extras provided to members.
 - Refunds from KC hockey will determine what refunds can be offered to SMHSC families.

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- Changing of teams: Upcoming 5-7 days will determine what teams will look like in future.
- 7) Comments and Announcements
 - None.
 - 8) In Camera Items
 - None.
 - 9) Next Meeting
 - March 15th at 6:00pm
 - 10) Adjournment
 - 9:20pm

Action Items

- 1) Registrar to identify which volunteers have outstanding vulnerable sector checks.
- 2) U13 Director to email information on contingency plan to be developed during upcoming safety planning meeting.
- 3) Special Events Coordinator to reach out to MVP photography (potential photographer for 2020/21 season).