

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes
October 26, 2020

Date: October 26, 2020

Time: 6:00pm – 8:55pm

Location: KC Complex, Edmonton, Alberta

Attendees

Andrew Westervelt

Paula Bucci

Kathleen Stotyn

Cherisse Kovacs

Ilda Trzok

Ross Longson

Nelson Pacheco

Tyler Hennessey

Rob Ryks

Nicole Chessie

Aaron Skelhorne

Hugh Gillis

Adriana Mauro

Nicole Chessie

Regrets

Frederic Dumas

Brian Sorensen

- 1) Call to Order 6:08pm
- 2) Consent Items
 - a) Approval of Agenda
 - Motion made by the President to approve October 26th meeting agenda.
Motion was seconded by the VP-Hockey Operations and passed unanimously.
 - b) Approval of Minutes
 - Motion made by the President to approve the September 28th meeting minutes.
Motion was seconded by the Treasurer and passed unanimously
- 3) Conflict of Interest
 - None declared during the meeting.
- 4) Reports
 - a) President's report
 - Discussed changes to coaches and managers meeting; will now be held as zoom session.
 - b) Vice-President Hockey Operations (VP-Ops)
 - Hockey seasons has been going well; kids on ice playing hockey and club is following the Hockey Edmonton covid-19 guidelines diligently.
 - Praised coaches, volunteers, board members and President for efforts.
 - Isolation 2 weeks; game play begins November 7th.

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- Weekend of two games, then off in isolation for two weeks; 3 teams per pod.
- Goalie development will take place every second Wednesday at KC starting November 4th. SMHSC may also be implementing coaching development in the future. Feedback from membership from end of year survey's – members requested coaching development as priority.
- Reduced capacity at rink; one parent per child recommended. Rink attendants reporting infractions to Hockey Edmonton.
- Health check to be managed by parent liaison. Treasurer added that some teams utilize google forms to track who attends events.

c) Vice-President Administration & Secretary

- Nothing to report.

d) Treasurer

- Ice contract paid monthly via e-transfer.
- Remind teams to send team budget to Treasurer – max. \$7500 per team.
- Bank balance – 104k paid registration fee, 75k to KC. Upcoming ice bill will be approximately 50k.
- SMHSC to cover cost of hockey pictures.

e) Registrar

- 198 registered; may increase to 201. Still outstanding fees remain for 10 families; many have made arrangements, but two have not.
- Coach requirements need to be completed by November 8th prior to sending in hard cards (to be submitted November 15th).
- Timbit program registration open until January 15th.
- Motion made by President to close registration on November 8th. Motion was seconded by VP-Ops and passed unanimously.

f) Ice Allocator

- Goalie development 10 sessions; bi-weekly on Wednesdays.
- Difficulties with emails. TeamSnap has been a helpful communication resource.
- Saturday and Sunday ice – would reduce club to 5 slots per week. Cost savings; may be ice during the week, but no clear commitment. Difficulties selling weekend ice times in past. Difficulties filling weekend ice. 1.5-hour slot \$410 cost. If club returns ice to KC, we may have to look at buying ice in the future. SMHSC may not be able to obtain same ice slot from KC next year.
- Motion made by Ice Allocator to release Saturday ice back to KC. Motion was seconded by President and passed unanimously on the following condition – Ice Allocator to confirm SMHSC's ability to purchase up to 10 slots from City of Edmonton (SMHSC may be able to purchase 3-hour ice times from City of Edmonton).

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- g) U7 Director
- Update on Sr. Timbits and Discovery – game day not enough board partitions. St. Charles Discovery sharing ice time. Initial concerns with crowding (Jr. Timbits and Discovery) in arena, however, now this has been rectified (only Discovery).
 - No answer back on request for extra ice.
 - SMHSC 3 ice slots per week; St. Charles reduced to 2.
- h) U9 Director
- 4 teams reduced to 3 teams. Communication from members majority inquiring about ice allocation. Families requesting more ice time for players. U9 Director expressed having many conversations with families requesting information related to changes in team structures.
 - Many players have transferred from northeast zone and St. Charles.
 - Members communicating positive feedback about coaching and SMHSC.
- i) U11 Director - President provided report.
- 3 teams – 13, 13 and 14.
 - Practice prep phase. Teams have managers, treasurers, etc. in place.
 - Reg fees paid.
 - Coaches are working toward meeting coaching requirements.
- j) U13 Director
- Played exhibition games with St. Charles.
- k) Communications Coordinator
- Provided update on website.
 - Logo – President recommended update for next season.
 - Applied for G-suite for non-profits (Gmail to be email provider). Google Drive. No cost to SMHSC. Program can be customized.
 - Potential of generating revenue from Google advertising.
 - Motion made by the Communications Coordinator to switch SMHSC email systems, pending final approve from Google identifying SMHSC as non-profit organization. Motion was seconded by Ice Allocator, passed unanimously.
 - Facebook ad running on current SMHSC raffle.
- l) Special Events Coordinator
- Photos booked November 14th at Steele Heights. 30-minute sessions per team. Awaiting ice-schedule prior to booking.
- m) Apparel Coordinator – President provided report
- Apparel provider preference is to work directly with teams. Teams have order forms. Minimum order on face masks (50); issues with fit and breathability, board decided not to order masks at this time.

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- n) Casino Coordinator
- AGLC stating SMHSC needs to vote on bylaws.
 - \$130 current 50/50 pot. Cash raffle - \$5000.00; minimum 1000 prize for participants. AGLC rules have changed for raffle box.
 - Send out email to members requesting share raffle link to social media pages.
 - VP-Ops advised Hockey Edmonton has recommended teams do not partake in bottle drives.
- o) Bingo Coordinator
- Kensington 2 events; chits paid \$265; concession paid \$182.85 and 158.45 – net profit 2,785.78.
 - Parkway 3 events; chits paid \$450; concession paid \$372, net profit \$9716.36.
 - Many players need to sign up for mandatory bingos: Discovery and Jr. (9), Sr. Timbits (15), Novice (20), Atom (13), Peewee (17).
 - Members to sign up for bingos by November 15th.
 - Bingo Coordinator to send email to all Directors regarding bingo sign up deadline. Directors will forward on to members. \$200 per bingo.
 - Open up bingos until end of January and one in February at this time.
- p) Equipment Manager – President provided report
- Teams have been provided socks; returned many Jersey's. Requested spot to store Jersey's at KC.
 - Coaches and parents were contacted to remind about Jersey's. \$100 charge if not returned.
 - Goalie - 1 set 24" and 1 set 26" available if needed.
- 5) Action items from previous meetings
- Reviewed previous items.
- 6) Business items
- Bylaw review – minor grammar change. General discussion about potential of adding Tournament Director. Deferred development of this position in near future. Motion made by VP-Admin & Secretary to accept updated bylaws. Motion was seconded by Casino Coordinator, passed unanimously.
 - Motion by President, seconded by Treasurer to hold Special Meeting scheduled for November 20th @ 7pm and passed unanimously.
 - Communications Coordinator to set up video calling and polling for Special Meeting.
 - VP-Admin & Secretary to send out email to membership about Special Meeting to review proposed bylaws.
 - Goalie development – need to send out information to members. Goalie equipment for novice – approach Equipment Manager to inquire about available equipment. All registered goalies will be invited to attend goalie development training.

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- Anniversary party – deposits with DJ and caterer. Special Events Coordinator to reach out to obtain deposit cheques back. Donations remaining, some have expiry dates. Fundraising Coordinator to set up silent auction on picture day. Special Events Coordinator will include silent auction into information sent to families about picture day.
- 7) In Camera Items
- None.
- 8) Comments and Announcements
- Communications Coordinator advised better communication on/about the breakfast club event would be beneficial. President advised the program is a new, socially distanced development event (6 players in a dressing room; players physically distanced on ice).
- 9) Next Meeting
- November 23, 2020 @ 6:00pm
- 10) Adjournment
- 8:55pm

Action Items

- 1) Ice Allocator to confirm SMHSC's ability to purchase up to 10 slots from City of Edmonton (SMHSC may be able to purchase 3-hour ice times from City of Edmonton).
- 2) Communications Coordinator to set up video calling and polling for Special Meeting.
- 3) VP-Admin & Secretary to send out email to membership about Special Meeting to review proposed bylaws.
- 4) Special Events Coordinator to reach out to obtain deposit cheques back for previously booked SMHSC 50th Anniversary party.