

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes
September 28, 2020

Date: September 28, 2020

Time: 6:00pm – 9:24pm

Location: KC Complex

Attendees

Andrew Westervelt
Paula Bucci
Adriana Mauro
Ilda Trzok
Brian Sorenson
Aaron Skelhorne
Rob Ryks
Cherisse Kovacs
Nicole Chessie
Hugh Gillis
Kathleen Stotyn
Fred Dumas
Tyler Hennessey
Nelson Pacheco
Ross Longson

Regrets

- 1) Call to Order 6:08pm
- 2) Consent Items
 - a) Approval of Agenda
 - Motion made by the President to approve the September 28/20 Agenda. The motion was seconded by the VP-Ops and passed unanimously.
 - b) Approval of Minutes
 - Motion made by the President to approve the August 31/20 meeting minutes. The motion was seconded by the Treasurer and passed unanimously.
- 3) Conflict of Interest
 - The Vice-President-Hockey Operations recused himself from the discussion and motion for SMHSC to apply for a credit card to ease management of operational costs.
 - No other conflicts of interest were declared during the meeting.
- 4) Reports
 - a) President's report

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes
September 28, 2020

- The President reported that lists were provided to families inquiring about ability/interest in working extra bingos. The lists will be collected and provided to the Bingo Coordinator.
- The President expressed gratitude to directors and volunteers for efforts thus far. He advised SMHSC continues to receive regular updates from Hockey Edmonton.

b) Vice-President Hockey Operations (VP-Ops)

- The VP-Ops expressed gratitude to the dedication and work of directors and volunteers during evaluations.
- SMHSC continues to receive updates from Hockey Edmonton – SMHSC is expecting U9, U11, U13 cohort play in October.
- Sept 21 meeting – 5 team count; info needs to be in by Oct. 8. No date on actual league, but a timeline has been provided. Individual team training will begin in 2 weeks. 5 vs. 5 expected to begin November 7th. 4 on 4, 1-hour mini games, practices may include shared ice.
- Exact information on cohorts unknown at this time. Club has expressed interest in a shared cohort with St. Charles Hockey Club, currently awaiting more information.

c) Vice-President – Administration & Secretary

- Motion was made by the VP-Admin & Secretary to accept and adopt the proposed Privacy Policy. Motion was seconded by the President and passed unanimously.
- Motion was made by the President to appoint the VP-Admin & Secretary to the privacy officer position. Motion was seconded and passed unanimously.
- Communications Coordinator expressed concerns with privacy officer definition and voting role. VP-Admin & Secretary to look into bylaws and policies to clarify.

d) Treasurer

- Nothing to report.
- Cheque will be forwarded to KC hockey in the future, more information to follow in future.

e) Registrar

- Registrar reported results on the recent SMHSC survey on the 2020 conditioning camp. 20 respondents participated. Overall, participants reported positive feedback, little negative feedback. The Registrar noted two respondents commented on the higher pricing.
- Currently, 197 players are registered for regular season.
- 21 people have not paid registration fees (payment plans and sponsorship of players is underway). 6 outstanding unpaid registrations, Registrar to follow up with these Members. Unpaid players may not be allowed on ice if arrangements have not been made to rectify outstanding fees.

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes
September 28, 2020

f) Ice Allocator

- Hockey Edmonton/City of Edmonton update: Junior & Senior Timbits 7:45am and 9am ice time. Ice has been scheduled at Castledowns from Oct 17 – March 6. Sunday games, 1:45pm at Castledowns. The U9, U11 and U13 Atom, game ice has been scheduled. Ice Allocator to follow up and seek clarification on the game ice. None of the current ice times include north east zone.

g) U7 Director

- Coaches required to complete Respect in Sport course.
- Positive experience to have multiple coaches for young age groups.

h) U9 Director

- U9 Director discussed the need for clarification on upcoming scheduled game times and direction for teams. 11 kids on team 4 on 4, plus goalie.
- City of Edmonton refused to use rink partitions at this time as no cleaning protocol currently exists.
- 5 on 5 novice may be potential in the future. More information to follow.
- One child was reported as positive for Covid-19.
- General discussion about managing potential positive Covid-19 cases and quarantine. Board reviewed covid-19 guidelines from AB Health and Hockey Edmonton. Potential for managers to communicate Covid-19 guidelines. As a result of the ongoing changes related to Covid-19, SMHSC will likely not hold another round of evaluations.
- Communications Coordinator raised issues with friend requests, communication to membership about dissolving teams, and having kids evaluated for tiering purposes.
- General discussion occurred about navigating the ongoing changes to the Covid-19 guidelines communicated from Hockey Edmonton and Hockey Alberta. VP-Ops advised the communication received from Hockey Edmonton has evolved significantly since last month. The President confirmed the direction from Hockey Edmonton advanced much quicker than originally anticipated. Evaluators were unavailable. Subsequently, SMHSC Hockey Operations moved forward to build teams to the best of its ability and decisions were made with the best intentions. Members to be advised via email of SMHSC plan moving forward.

i) U11 Director

- Currently – 3 U11 teams.
- Parents requesting information on ice times. SMHSC is currently awaiting clarification on ice times and organizing teams. More information will be shared with Members in the near future.
- \$250/hr cost for ice at the military base. U11 Director advised he would follow up to obtain more information.

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes
September 28, 2020

- The President advised KC was unable to adjust rates for 2020/21 season – \$165 (City ice cost) vs. \$288 (KC ice cost). Lots of city ice available at this time – Westwood and Oliver may be available to SMHSC. SMHSC can give ice back to KC, however the ice may not be available next year.
- j) U13 Director
- Rep kids returned.
 - Currently U13 includes 4 teams – 48 skaters, 5 goalies
 - U13 Director described having challenges with emails getting to families. Communication Coordinator to look into email hosting options.
- k) Communications Coordinator
- Provided update on website.
 - Inquired about recurring budget for Facebook advertising for SMHSC raffle to target additional interest (\$20 cost). Motions made by VP-Ops to allot \$20 for advertising on Facebook. The motion was seconded by the Equipment Manager and passed unanimously.
- l) Casino Coordinator
- Provided update on raffle. Potential of including ability to choose player/team to allow for prize competition.
 - Will Facebook live the draw to announce the winner. Casino Coordinator advised she is unable draw the raffle winner (AGLC regulations).
 - No board members or spouses can participate in raffle.
 - Deferring chocolate fundraiser at this time.
- m) Equipment Manager
- Equipment update.
 - Jersey's – finalize registration numbers and confirmation of minor hockey week needed. No Jersey's will be released until games have been scheduled.
- n) Bingo Coordinator
- August pooling Parkway \$1112.30 (4 events) Balls 1389.02 per event. Expenses \$1050.00 for chits for month; and \$396 and \$120 concession. Profit over \$13,000.00.
 - Kensington – \$1531.02 (2 events). Expenses: chits \$1115.00 concession \$364.70 & \$7 NSF fee = \$1629.00 profit. Up to 20 volunteers at events.
 - As of October 1, Parkway has increased number of volunteers to 11.
 - President to provide a spreadsheet to the Bingo Coordinator.
 - Mandatory bingos – lots of members to sign up still. Bingo Coordinator to follow up with members to advise them to schedule bingos.
- o) Special Events Coordinator
- Received information from previous Special Events Coordinator.

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes
September 28, 2020

- SMHSC used Scott Molnar Photography for pictures last year, likely will use this year as well. The picture event could be spread over two days, more information to follow.
- Minor Hockey Week breakfast occurred the 2nd week of January in the past.
- 50th celebration – delayed until further notice. Donations and prizes were donated to the event. President to follow up with past Apparel Coordinator to inquire about these items.

p) Apparel Coordinator (reported by President)

- Apparel – Shamrock – 4 pairs of leggings still owed to families. Special Events Coordinator emailed Shamrock to follow up.
- Motion made by President to use Azorcan Global as official company for apparel. The motion was seconded by the U11 Director and passed unanimously.

5) Action Items from Previous Meetings

- SMHSC working on securing Garrison ice.
- Volunteer requirements – The President described the following volunteer commitments: Discovery 1 bingo commitment, Senior Timbits 2 bingo commitments, and 4 bingo commitments (first registered player) for all other Divisions, and each child thereafter is an additional 2 bingos. Changes to the volunteer commitments may occur in the future; the board to revisit SMHSC policies in 2021 and make updates where necessary.
- Communications Coordinator reviewed cost of Nate the Great stickers – 500 stickers \$190, 200 for \$80. Defer stickers at this time when more information is available about the upcoming tournament.

6) Business Items

- Reviewed proposed bylaw changes and deferred decision to the next board meeting. VP-Admin & Secretary to send out updated bylaws within one week to board members for review.
- Special meeting of members (November 5 – tentative)
- Goalie training – past training has been a positive experience for goalies. SMHSC cost – \$3300, plus cost of ice \$165/ice slot. General discussion about goalie development – positives vs. negatives.
 - Families may not be ready to commit higher trainer at beginner levels.
 - U7 Director discussed the option of having goalie instructors attend practices.
 - 4x/month vs. 2x/month.
 - Still awaiting on ice slots for goalie development.
 - Motion made by the President to allow Hockey Operations to budget \$2500 for goalie development. The motion was seconded by the Communications Coordinator and passed unanimously.

7) In Camera Items

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes
September 28, 2020

- None
- 8) Comments and Announcements
- Motion made by the U11 Director to allow board to apply for a credit card for ongoing expenses. The motion was seconded by the President and passed unanimously.
- 9) Next meeting – October 26/20 @ 6:00pm
- 10) Adjournment – 9:24pm

Action Items

- 1) VP-Admin & Secretary to look into bylaws and policies to clarify privacy officer position (definition and voting).
- 2) U11 Director to follow up on ice at military base.
- 3) Communication Coordinator to look into email hosting options.
- 4) The President to follow up with past Apparel Coordinator on donations and door prizes for 50th Anniversary.
- 5) VP-Admin & Secretary to send revised bylaws to board for review.