

St. Matthew Hockey & Sports Club
Board of Directors Meeting Minutes

Date: August 11, 2020

Time: 6:00pm – 10:08pm

Locations 1750 Aurum Road, Edmonton, AB.

Attendees

Andrew Westervelt
Ilda Trzok
Cherisse Kovacs
Kathleen Stotyn
Rob Ryks
Ross Longson
Brian Sorenson
Paula Bucci
Adriana Mauro
Frederic Dumas
Tyler Hennessey (arrived 6:10pm)
Aaron Skelhorne (arrived 6:19pm)
Nicole Chessie (arrived 6:26pm)
Nelson Pacheco (arrived 6:42pm)
Mike Lees (arrived 6:46pm)

Regrets

Hugh Gillis

1) Call to Order at 6:05pm

- The President advised the board of directors that 10 days notice prior to board meetings is usual practice.
- Motion made by the President to waive 10-day notice of the August 11th board meeting. The motion was seconded and passed unanimously.

2) Consent Items

a) Approval of Agenda

- Motion made by the President to approve the August 2020 board meeting agenda. The motion was seconded by the Treasurer and passed unanimously.

b) Approval of the Minutes (June 25, 2020)

- Motion made by the President to approve the June 25, 2020 board meeting minutes. The motion was seconded by the Vice President of Operations (VP-Ops) and passed unanimously among the board members in attendance at the June 2020 board meeting.

3) Conflict of Interest

- General discussion of the definition of a conflict of interest and the process of declaring a conflict of interest.

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4) Registrar Position

- Motion made by the President to appoint Ilda Trzok to the SMHSC registrar position. The motion was seconded by VP-Ops and passed unanimously.

5) Reports

a) President

- Outlined the typical structure and process of SMHSC board meetings (i.e. purpose of the agenda; board of director reports; open dialogue and debate). The President thanked everyone for volunteering for the 2020/21 hockey season.
- General update on Hockey Edmonton – various plans to consider with ongoing changes and updated information. Ice has been scheduled outside of conditioning camps, starting Sept 9th – 30th. Identified the potential of delay's this season as a result of the COVID-19 pandemic. Primary focus will be on players getting on ice and enjoying the season. Committees will be created to share workload and tasks among board members.
- Currently one vacant board position: Apparel Coordinator.

b) VP Ops report

- Planning for the upcoming Conditioning Camp (CC) is currently underway. COVID-19 protocols have been established for the camp. VP Ops advised the CC has generated small revenue for the club and has the potential to generate up to 10k. Coaches and assistant coaches will be awarded regular season credits for volunteering.
- Current CC enrollment as follows: U9 (13 players); U11 (20 players); U13 (17 players). Option to include Timbit players if spaces are available.

c) VP Admin & Secretary

- Nothing to report

d) Treasurer

- Nothing to report

e) Registrar

- 118 players registered to date as compared to 242 registered players last year.
- Deadline to register to be delayed when more information is provided from Hockey Edmonton and Hockey Alberta.
- September 15th is registration deadline identified in SMHSC policy. Policy may require a vote in the future.

f) Ice Allocator

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- Followed up on action item from previous meeting (email to investigate potential reduction in KC ice costs). President advised he requested \$140/hr ice rental extension from KC hockey into 2020/21 season.
 - NAIT ice – awaiting response from email contact regarding contract renewal.
 - The President provided information regarding SMHSC ice rental costs discussed at previous board meetings. A general discussion occurred about additional ice options, fundraising and volunteer commitments.
- g) Timbits Director
- Lower registration this year compared to last year.
 - Noted all jerseys were returned last year.
- h) Novice Director
- Mike Lees agreed to lead the SMHSC Conditioning Camp. General discussion occurred identifying effective methods and coaching practices from last year (ex. 6 stations on ice; best with 2 coaches per station. Capped at 34 players for novice).
- i) Atom Director
- General update about Atom players registered for the Conditioning Camp (30 players and 6 goalies) – 3 Atom teams and 2 goalies on each team
- j) Peewee Director (reported by the President)
- CC 17 players, 0 goalies registered for the Conditioning Camp. 26 registered players for hockey season.
- k) Communications Coordinator
- Provided an update on various website changes and developments. Volunteer commitments
- l) Equipment Manager
- Provided a general update on upcoming equipment needs.
- m) Special Events Coordinator
- Will be connecting with past Special Events Coordinator for role transition.
 - Upcoming event – player photos.
- n) Casino Coordinator
- Working on casino set up and provided an update on fundraising options (50/50; chocolate sales).
 - President discussed potential volunteer point system as potential option for future consideration.
- o) Bingo Coordinator

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- Reported 4 families had outstanding volunteer commitments (bingos). SMHSC was unable to charge the \$200 pre-authorization fee as no csv numbers were taken during registration process.
- Two extra bingos have been scheduled (August 22 and August 29)
- Motion made by the President to assign 2 mandatory bingos for every registered player at this time. Motion was seconded by the Communications Coordinator and passed unanimously.
- A general discussion occurred about SMHSC volunteer commitments in relation to other clubs in the area and the possibility of exploring other volunteering options for younger players in the future (i.e. Jamboree; Minor Hockey Week)

p) Apparel Coordinator (Reported by President)

- Some women's legging still outstanding from last year's order.
- Potential online options for apparel.
- President advised a decision was made not to purchase jersey's for the conditioning camp.

6) Action Items from Previous Meeting.

- President contacted Filipowski hockey. More information regarding the cost, benefit, and expectations for 2020/21 season will be discussed during the next meeting.

Presentation by Mike Lees: Nate the Great Tournament

- Mike provided information about plans for a tournament to honour the life of Nate Beaudoin (Nate the Great).
- Plans underway for SMHSC to host an outdoor classic tournament (Feb 5-7, 2021). A proposal has been submitted to Hockey Edmonton.
- Anniversary of Nate's passing 7th; championship game would take place on 7th
- Tyler Smith (Humbolt Broncos) will be a guest speaker.
- 8 Novice teams.
- Many organizations have offered support (owner from Sobey's donating food; community centre with outdoor rink near Muttart; CBC News wants to write a story on the event).
- Half of the tournament proceeds would go to a charity of the Beaudoin's choice.
 - A motion was made by the President to create a tournament committee. The motion was seconded by the Communications Coordinator and passed unanimously.
 - A motion was made by the President to appoint Mike Lees as Tournament Director. The motion was seconded by the Ice Allocator and passed unanimously.
 - Volunteers for tournament committee as follows: Communications Coordinator, U11 Director, Special Events Coordinator, Registrar and VP Admin & Secretary.

7) Business Items

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- a) Financial Projections for 2020/21 Hockey Season
- The President provided a general report on SMHSC financial projections (overreliance on bingo revenue).
 - Ice rental costs – the President will update board members at the next meeting of ice costs following a scheduled meeting with Hockey Edmonton, Hockey Alberta, and KC hockey.
- b) Planning for 2020/21 Hockey Season
- Timbit volunteer requirement – vote on at next board meeting.
 - Hockey Op meetings – look at Filipowski hockey to assist. Evaluation methodology from Hockey Canada – to be posted on website for families to view. President will forward document to board.
 - Possible goalie development option for 2020/21 season. The board will discuss this in the future when more information is available.
 - Coaching development – potential to offer coaches practice once per month and coaching development. Criminal record checks will be required for coaches.
 - Committees:
 - Motion made by the President to create an evaluation committee and coaches committee. The motion was seconded by the U7 Director and passed unanimously.
- c) Policies & Procedures
- General discussion on the proposed privacy policy and information collected by SMHSC partners (i.e. Hockey Edmonton).
 - Discussion about the potential of implementing a coach application form and evaluation process. A lengthy application process may not be a feasible option at the house hockey level. Focus on coaching development, mid-season survey, and support may be more realistic to the program.
 - Hockey Alberta standards; by Nov 15th coaches will be required to fulfill coaching requirements.
- 8) Other
- Future cross promotional opportunity with challenger baseball program for children with disabilities and Pirates Baseball and Wizard's Lacrosse. (Communications Coordinator).
- 9) Comments and Announcements
- Nothing to report.

In Camera Items

Next Meeting

August 31, 2020, 6:00pm, KC Complex

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Action Items

- 1) Communications Coordinator to send out information about Conditioning Camp to members.
- 2) set time for in-person registration once KC is open. Option to make by appointment only. In-person early September.
- 3) Registrar to check in with previous Registrar to see if limit is on Atom goalies.
- 4) Communications Coordinator to develop logo for raffle display.
- 5) Communications send out info about volunteer requirements.
- 6) Registrar to send registration list to Bingo Coordinator
- 7) Events coordinator will get back to President about online option for apparel.
- 8) Communications Coordinator to order more Nate the Great stickers.
- 9) Option to advertise Nate touques for sale on website. Mike will discuss with Carrie and reach out to Communications Coordinator about communicating on the website.
- 10) RPGI or Gold in the net? Board to discuss at next meeting.
- 11) Secretary to research more information related to privacy policy.