

St. Matthew Hockey & Sports Club (SMHSC)

Edmonton, AB

2019 ANNUAL GENERAL MEETING

MINUTES

Date: Sunday April 28, 2019
Time: 2:30pm - 6:21pm
Location: Lago Lindo Community Hall
17123 95 Street, Edmonton, AB T5V 2A8

Board of Directors in Attendance:

Dan Tabak - President
Vanessa Zilinski - Vice President and Acting Treasurer
Pamela Scott - Secretary
Annette Slobinyk - Ice Allocator
Leanne McBean - Registrar
Daryl Slobinyk - Pee Wee Director
Rob Ryks - Atom Director
Aaron Skelhorne - Discovery / Jr. Tim Bits Director

Regrets:

Harley Chorney - Sr. Tim Bits Director
Paul Brown - Past President

Standing Committee Members in Attendance:

Christine Alfrajani - Communications Coordinator
Nicole Chessie - Apparel Coordinator
Melanie Ryks - Special Events Coordinator
Barb Smyth - Casino Coordinator
Brian Sorensen - Equipment Manager
Kathleen Stotyn - Bingo Coordinator

Voting Members in Attendance – Appendix 1

Invited Guests

Tim Hack- Facilitator
Joanne Hampton, CPA CGA - Accountant Representative of Allan Welsh & Company

CALL TO ORDER

There being quorum of seven (7) voting members, Dan Tabak called the 2019 annual general meeting (AGM) to order at 2:39pm.

Dan introduced Tim Hack. Tim has 25 years experience working with charitable organizations; the last 17 years as a consultant in not-for-profit organizations. He helped to write bylaws and provided consulting services on the operations of not-for-profit organizations.

Tim has been engaged by St. Matthew Hockey & Sports Club (SMHSC) to ensure the proper and smooth running of the AGM. Tim provided a summary of the conduct of the AGM, as follows:

- All members have equal rights, privileges and obligations;
- Full and free discussion of every motion is a basic right;
- Only one question at a time may be considered, and only one person may have the floor at any one time;
- Members have a right to know what the immediately pending question is and to have it restated before a vote is taken;
- No person can speak until recognized by the chair or facilitator;
- Personal remarks are always out of order; and
- Silence gives consent. Those who do not vote allow the decision to be made by those who do vote.

APPROVAL OF THE MEETING AGENDA

Information: The agenda for the 2019 AGM was posted on the Society's website prior to the meeting.

A motion to approve the Agenda was made, seconded and passed unanimously.

APPROVAL OF THE MINUTES FROM THE 2018 ANNUAL GENERAL MEETING

Pamela Scott, Secretary, noted that the minutes for 2018 AGM required amendment as the proper compliance of 21-days notice was not given for the Special Resolutions and therefore, though unanimously passed at the time, cannot be registered by Alberta Corporate Registries.

Jodi Tamminga made a motion, seconded by Jason Sudyk and passed unanimously to approve the amendment.

Shellina Kyle made a motion, seconded by Jodi Tamminga and passed unanimously to approve the minutes, as amended.

BUSINESS ARISING FROM THE 2018 AGM MINUTES

- Treasurer Position

Dan Tabak advised attendees that the board acted in good faith with a unanimous vote of members, at the 2018 AGM, to change the Treasurer position to an appointed and paid position. We have since found out that this was not approved in compliance with the 21-days notice required by our bylaws and therefore is not valid.

- Current Bylaws

There was a general discussion about the current bylaws as amended since 2003.

Tim noted:

- based on his review of prior years' minutes that from time-to-time special resolutions have not been properly executed;
- the club may want to conduct a review of its bylaws and then repeal and replace its bylaws;
- the club's current bylaws will revert back to the last properly filed version because the 2018 Special Resolution had not been registered by Alberta Corporate Registries; and
- the club should address the issue of board nominations prior to the 2020 AGM.

- Special Resolution

A Special Resolution was provided to the board by Peter Gouveia (member) who was not in attendance at the 2019 AGM. The Special Resolution was provided to members prior to the start of the 2019 AGM.

Special Resolution as follows:

Pursuant to Articles 7 and 24 of Bylaws In Force, I submit the following Special Resolutions be provided to the General Membership by means of notice, details of which are to be posted on the SMHSC website and/or newsletter:

Preamble: To ensure the General Membership is aware of the Bylaws in effect for the 2019 AGM on April 28, 2019 are those as registered with Alberta Corporate Registries as of today's date, April 7, 2019.

BE IT RESOLVED that the Bylaws in effect for the 2019 Annual General Meeting of St. Matthew Hockey & Sports Club (SMHSC) on April 28, 2019 are the Bylaws as Approved April 27, 2003 as registered with Alberta Corporate Registries as at April 7, 2019, and include revisions made by way of Special Resolutions dated October 26, 2004, May 13, 2008, April 30, 2009 and May 31, 2011.

Preamble: Number Continuation Error on Registered Bylaws with Corporate Registries.

Article 24: Special Resolution to change as follows:

From Article 24: Inspection of Books and Records

To Article 25: Inspection of Books and Records

Preamble: Special Resolution dated April 27, 2004 and subsequently registered on October 26, 2004 provided for the addition of Article 25, but did not account for a number continuation error.

Article 25 (Untitled)

From Article 25

To Article 26: Dissolution of SMHSC

Preamble: To provide a clear and transparent mechanism with respect to material changes to the "Paid" status of Executive Committee or Standing Committee members.

Article 19: Remuneration

ADD: a) At each Annual General Meeting, a review of each "Paid" position will be summarized for review by the General Membership and will include the

amount of remuneration available for the position

ADD: b) Changes to the amount of remuneration available to each "Paid" position can only be made at an Annual General Meeting by way of a Special

Resolution

ADD: c) Changes to the status of any role from an "Unpaid" to "Paid" position can only be made at an Annual General Meeting by way of Special Resolution

As no member in attendance at the 2019 AGM was prepared to make a motion in support of the Special Resolution, the Special Resolution did not come to a vote.

APPROVAL OF THE MAY 31 2018 AUDITED FINANCIAL STATEMENTS

Information: Copies of the financial statements were made available to all members in attendance prior to the start of the 2019 AGM.

Joanne Hampton of Allan Welsh & Company (the Society's accountants) presented the financial statements.

Joanne provided the following:

- we have not been hired as Auditors;
- we have provided a Review Engagement Report which is attached to the Society's financial statements for the year ended May 31 2018; and
- she read the Review Engagement Report and highlighted the respective responsibilities of management, her firm and the conclusion.

Tim noted that the Societies Act, under which SMHSC is incorporated, allows that an Audit can be performed by the members, or any appointed person.

Joanne and Vanessa (Treasurer) provided the following financial statement highlights:

- Registration fee income is less than registration fee expense because of outstanding registration fees, Bingo Chits, Debit and MasterCard fees, Minor hockey week fee and EMHA fees. The amount varies from year-to-year depending on number of players and the demographic of the players, i.e.: Pee Wee vs. Tim Bits;

- The Casino (which occurs approximately every 2 years) is an important source of revenue for the club; these funds need to be spent prior to the next Casino event;
- Bank charges are up 30%, which could be that more people paid with credit or debit cards, which are expensive for us. We also transitioned from CIBC to ATB and there was a period where we paid both sets of fees;
- In the years that we don't have a casino, expenses are moved from the General Fund to the Restricted fund which is standard practice;
- Coach/player gifts and team apparel expense is coach apparel credits paid for by St. Matthew: New coach - \$100, returning coach - \$50 each. Also, Minor hockey week gifts/buttons and Pee Wee watches;
- Tournaments were \$6,900 last season and \$2,500 this season because not all teams submitted their \$500 tournament fee for reimbursement or teams didn't attend tournaments. Information on reimbursement is available at the managers' meeting;
- Christine Alfrajani volunteered to investigate Temporary Services expense;
- Financial statements for the last 7 years are available from the Treasurer. The financial statements discussed at the 2019 AGM are for the period June 1 2017 to May 31 2018. The 2018-19 financial information will be provided to the accountant subsequent to May 31st;
- The Board has no set budget. St Matthew operates based off the prior year's actual results; and
- Vanessa advised that a faster or mid season review of the financials would be very difficult to create because of the timing of incoming and outgoing funds. It would be good if possible to present the year-end financials to members within 6-months of them being finalized. This would require moving the AGM to August or changing the fiscal year-end. Decisions that can be made by the next board.

Dan Tabak made a motion and passed unanimously to accept the 2018 financial statements as presented.

BOARD REPORTS

President - Dan Tabak

Dan provided a verbal report.

- Province of Alberta and our Bylaws

Our last bylaws were initially registered in 2003. We recommend that the new board put together a special committee and add a special general meeting to repeal and replace the current bylaws with new bylaws. This will give members more clarity. We recognize that there are discrepancies within our organization.

- Volunteers

Dan thanked everyone for this past year. Parents, coaches and managers for all the hours you put towards our kids. He said that he was honoured that people want to make the commitment and thanked members for their time supporting our kids.

- Hockey Operations

Team Snap was a new system of registration that we put into place.

We had development ice before the first games to get players ready for their first games.

The following events were a positive thing for the kids:

- Team pictures;
- Minor Hockey Week breakfast with gift cards from Dairy Queen;
- Oil Kings night was a huge success for kids on and off the ice. These events bring St. Matthew together; and
- Gold in the Net is a free goalie development camp that develops not only the goalie but the whole team too.

All these things make St Matthew a special club to be part of.

We don't want any financial burdens for coaches, so we provide the training and development for our coaches.

In our Pee Wee program tiers 1 – 4 are now provincially recognized. Two of our teams made it to provincials. The board was able to financially support those teams, as the provincial tournament wasn't part of their budgets. The board voted to pay the \$700 fee for them to represent St. Matthew at the provincials. The club also arranged for extra practice ice to prepare for provincials and \$300 was provided for food. KC Hockey provided bussing, in recognition and support.

Dan thanked Mike Lees (Coach of Pee Wee team) for his support to go to provincials. It was a lifetime memory for those kids.

At approximately 4:00pm, Dan Tabak stood-up and advised the attendees gathered for the 2019 AGM that he was leaving the meeting due to a prior commitment and would not return. Dan then promptly left the room. Vanessa Zilinski assumed the responsibility of Chair for the balance of the meeting.

Past President- Paul Brown

As Paul was absent, no report was presented.

Vice President – Vanessa Zilinski

As Dan addressed matters adequately, Vanessa did not provide a report.

Registrar – Leanne McBean

Leanne provided a verbal report.

- 2018-19 Registration

There were 256 player registrants this season which is up slightly from last year:

- 69 Initiation (Discovery / Jr. & Sr. Initiation);
- 54 Novice (40 Minor and 14 Major + 5 Major players on the shared team with St. Charles.);
- 53 Atom; and
- 80 Pee Wee

The registration went well. 19 players transferred into St. Matthew and 17 transferred out.

We were approached by Team Snap to participate in an online registration pilot program.

Respect in Sport was a challenge, but we made it work.

Bingo registration was moved online which has been helpful.

Kidsport ran out of funding halfway through the season, which was frustrating for families. St. Matthew may want to consider an equipment swap or something to help those parents next season.

The combined St. Matthew / St. Charles Novice team had a bumpy start but ended up being a success. We have had other interparish teams in the past, depending entirely on registration numbers. KC Hockey is looking into mandating interparish teams based on registration numbers.

Secretary – Pamela Scott

Pamela advised members that she supports the review, repeal and replace the bylaws and hopes the new board will complete the task.

Ice Allocator – Annette Slobinyk

Annette read her written report to members.

Annette advised members that she performed her role as Ice allocator with no written direction from the club, but received verbal suggestions from the board and was assisted by KC Hockey. She ensured that each team was able to be on the ice about 3 times a week (1 game; 2 practices).

There is no mandate of how many ice slots are given by the City of Edmonton and how many arenas are open to accommodate an unknown number of teams. It is about 20 games and 18 City practice slots for the season and any extra is a bonus for each of our kids.

Annette provided the following examples of how St. Matthew players (Novice, Atom & Pee Wee) benefit from funding (bingo and casino fundraising) made available for practice ice:

- Round 1 - each City team had 4 games, 1 half and 3 full ice practices. Our kids were given 4 games, 5 full and 1 half ice practice;
- From January 11 -20 - there were no scheduled City ice practices but all St. Matthew teams were on the ice an average of 2 times over the 10 days for a practice; and
- From March 1 - 10 - there were only 10 City ice slots given for 12 St. Matthew teams to share but all of our teams were on the ice 3 times each for practices as well as their games. She explained that she was able to organize 36 ice slots for 12 teams in 10 days with 10 given slots at no extra cost to members.

Over the course of the season, each St. Matthew's team was given about 50 ice slots (games and practices) instead of 38 (average City team); a huge difference.

The cost of practice ice is not included in the registration fees.

Information - practice ice is funded by mandatory bingo and casino funds.

- Year-in-Review

Annette advised that throughout the year she was able to provide great opportunity to all of the St. Matthew families and secured more practice ice compared to all other house organizations.

Only 1 city ice slot went black which was a huge success.

All of our kids were able to get ample open ice and evaluation ice during September for the evaluators to be able to place over 187 kids on 13 appropriate Novice, Atom & Pee Wee teams, and allowed initiation players to get ice before their season started.

13 developmental ice slots were bought in September and we were able to give all teams at least 3 practice times with their allocated team before the season started. This ice was not within our St. Matthew City contract. The development ice allowed our teams to be competitive in round one and was no additional cost to members.

Throughout the year St. Matthew purchased 10 ice slots each week from KC Hockey and 1 ice slot per week from NAIT, the costs of which is not included in registration fees. It is ice the board decided on years ago to purchase and each year renew the contract to provide extra ice opportunity for each member. The NAIT ice was used in part for Gold in the Net and team practices every second week.

- Transparency and Ice Allocation

Annette advised that a very transparent ice spreadsheet was sent out to managers and head coaches, 5 days after a new round schedule was handed out which allowed teams to request days off for that round to accommodate for tournaments or game swaps; this worked very well for teams that planned ahead.

Annette advised that it was not her responsibility to coordinate game swaps or accommodate a make-up practice ice if the team could not utilize the ice slot. But she was willing to do her best to help out. It created much more work for her but she was able to help out our members and was willing to do it.

Annette advised that she allowed coaches or managers to ask for specific days off for:

- dry land and other needs for days off;
- coaches who could not make the ice slot;
- teams that were booked into tournaments;
- a coach who was suspended due to manager error;
- an ice swap was done to get the coach to play a makeup game to resume head coaching;
- teams to be able to participate in Minor Hockey Week activities or Oil Kings game; and
- make-up game adjustments, pub nights, and more.

She advised that she made huge efforts selling unusable ice and making ice swaps that allowed for more teams to get full ice, and ensure more teams were on the ice each week.

She advised that she was even able to get our Novice teams on full ice which is a huge benefit for those kids. Having 3 KC ice slots on Saturday and the city giving us many ice slots on Saturday as well, is what allowed Novice teams to have full ice on Saturday, extra ice was sold or teams were given 1.5 hour slots either for make-up games or extra practice times.

She requested that teams not request game swaps on weekends for that is when we had the most ice and in that case they would lose a practice lot.

Some teams were in up to 5 tournaments which again they were told they would lose any weekend practice times and would not be made up during the week.

Annette advised that she:

- had been extremely transparent and accommodating to all teams;
- was available to be contacted by email, an example of her transparency;
- never received any questions of how ice was allocated; and
- truly put her heart and soul into everything she did whether it was her real job as an RN in the NICU, her 5 kids, being a hockey mom, swim mom, lacrosse mom, cheerleading mom or an advocate in the community.

Annette took the opportunity to thank Gord and Gen from KC Hockey for their support.

Some members in attendance took issue with Annette's presentation and in particular her view that she was fair and transparent with teams regarding ice allocation. Annette advised, as the 2019-20 season was going to be the 2nd year of her 2-year term as Ice Allocator that she was inclined to be less transparent next season.

- Equity in Ice Allocation

Annette advised that the allocation of practice ice will never be exactly the same, with teams turning back ice, going to tournaments and never knowing how many teams we have each year in our club or in the City.

There was no ice ever taken away from teams to provide KC094 developmental ice, supported by KC Hockey.

Teams are also not limited in how much City ice they buy on their own budget. KC094 gave KC096 an ice to make up a game and bought a City ice slot on the same day to keep all teams on the ice 3 times a week for example. As well KC094 gave up an ice slot for KC098 to do a make up game and get to their head coach back on the bench.

The City provides about 18 practice ice slots per 20 games. We buy NAIT ice approved by the board. We also buy additional KC ice approved by the board. There is no policy dictating what teams are entitled to. St Matthew has provided the NAIT and KC ice and the ice allocator and the board divide the ice up. KC Hockey was asked to clarify what each team “deserves”; there is no number or policy. So that is left up to each parish.

The club allowed all teams the opportunity to have free ice provided for parent and tot games for a fun roundup of the year.

- Email from Rob McKague – KC Pee Wee director – sent Sept 2, 2018

Annette read an e-mail from Rob McKeague, which she offered as justification for the favourable allocation of additional club paid practice ice slots for KC094.

Sent: Sunday, September 2, 2018 11:33:29 PM

To: Rob McKague

Subject: KC Peewee AA tryout wrap-up

Hello hockey parents,

First, I would like to take the time to thank all who brought their kids out for a very competitive Peewee tryout this year. We had well over 80 kids trying out for a very limited number of spots and it was great to see such hard work and determination by so many. Tryouts can definitely be a very trying and stressful time for all but the distractions and negativity were very minimal and for that I would like to thank everyone involved.

There has been some confusion regarding the changes to the KC "A" program this year. Hockey Alberta has mandated some pretty sweeping changes to the Tiering system across the entire province. Although these changes have resulted in the cancellation of the usual KC "A" team model (KC Royals), it is not the end of this program for those who wish to play in the highest level possible below AA. Hockey Alberta

has now changed the single "A" designation and is now calling it Tier 1. One of the other changes now means that any of the KC parishes with 4 or more teams in Peewee are required to place a team into Tier 1. If the typical KC Rep team had been created, KC would have been required to blend our Rep team with any future Tier 1 teams created at a later date at the parishes. Since tryouts happen at different dates within KC rep and even the parishes themselves, blending the teams perfectly would have been very difficult. It is because of this that the decision was made to move the Rep single A program to the regular house leagues. For those players who felt they were very close to making one of our AA teams (And there were a great many!) this would be the best option. Currently, based on registration numbers St. Matthew parish will be required to place one team into Tier 1 (old "A") and St. Charles has also expressed an interest in getting a tier 1 team as well. I would like to encourage every athlete who attended the tryout skates to consider these options as a great developmental tool. Our goal would be to have all of these athletes back again next year to keep building what is already a very strong base of great hockey players. Both St. Charles and St. Matthews will be working closely with KC Rep to ensure a high level competitive program offering Rep level development and coaching.

Thanks again to all,

Rob McKague

There was a general discussion of the following issues amongst the attendees:

- There should be something written on the fair and equitable distribution of practice ice. It has a lot of moving pieces and that is difficult. If one team has more half ice and one team has more full ice. Within Pee Wee there should be equivalency of half and full ice. The board appears biased (as several board members' children played for KC094) and should try very hard to appear transparent and not biased;
- The optics of preferential treatment for KC 094 i.e.: KC rep socks and other benefits, made it difficult to not think that something untoward was happening;
- Members feel there was a board within the board;
- Information was not disseminated appropriately to the other Pee Wee teams;
- Suggestion that if KC Hockey wants to support an elite team, that the parents should pay more fees for the extra things;
- The new board should specify what fair and equitable ice allocation is to protect the board and the members;
- The St. Matthew board did not actually vote to distribute the development ice. KC Hockey supported the decision of Annette to allocate the development ice to KC094, through Gord Leddy and Gen at KC. Several members in attendance disagreed vehemently with this view;
- Dan Tabak holds board positions at St. Matthews and KC Hockey which may give the appearance of a conflict of interest;
- AGM is the place to ask for answers. Not trying to hang up individuals of the board;
- Members generally appreciate that ice allocation is a lot of work;

- Managers and Coaches were given the ice allocation but no break-down of ice for each team will be provided;
- Atom had games on Saturdays this season and we are given 12 city ice slots and 3 KC slots to distribute every Saturday. Novice got extra Saturday ice this season because of this schedule. Ice will never be the same for all teams;
- Bingo and casino fund the extra ice St. Matthews purchases from KC and NAIT;
- Every team got 3 ice slots per every week;
- All Pee Wee teams got half ice assigned by City of Edmonton. We always tried to sell half ice to get full ice another day. St Matthews gives 1.5hour ice slots to Pee Wee exclusively. Atom gets half ice and Pee Wee gets full ice as a rule;
- Pee Wee development Ice from KC was given all to the top tier team;
- Parents all pay the same fee but there is considerable difference between what ice their players receive;
- The board should look at properly allocating the ice financially and the funds thereby allocated to each team;
- Pee Wee parents work 4 bingos which is the same a Sr. Timbits parent. They don't get the same ice;
- Parents of Pee Wee players who tried out for AA received an email from KC, stating that they weren't able to facilitate an A (tier 1) team this season. They would work closely with St. Charles and St. Matthews to develop their top teams as a tier 1 Team in place of their own A program; and
- St. Charles made their own decisions on how to distribute the development ice.

Treasurer – Vanessa Zilinski

Vanessa provided a verbal report.

Vanessa summarized the 2018-19 financial year based on the information she had available.

- We have only 1 outstanding registration fee this season;
- Registration, EMHA & MHW fees = \$110,214 (this does not include player fee reconciliation);
- Coaches courses = \$2,629;
- Bingo Chits = \$9,138;
- Minor Hockey Week breakfast= \$2,046;
- Team Photos = \$6,405;
- Team Tournaments & provincials = \$6,900;
- Ref Fees = \$8,085;
- Ice = \$118,491 (this does not yet include ice reconciliation from KC);
- Lease Payments = \$15,368; and
- Registration payments = \$132,950 (minus fees = \$22,736) – this does not include player reconciliation

Total of large expenses = rounded total of \$279,280.

Financially, the year ran really well.

We are moving out of the St. Matthew office on 97 Street as of May 31st. This will save the club approximately \$15,000/year. Board meetings and registrations can be held at KC Arena in their boardrooms.

Discovery / Jr. Tim Bits Director - Aaron Skelhorne

- Number of teams

Discovery - 2 teams consisting of 21 players and 10 coaches.

Junior Tim Bits - 2 teams consisting of 16 players and 2 coaches.

- Playing time

The Discovery program had one hour of pre-season ice time, 18 one-hour ice times during the regular season and two 45 minute “games” during the Fall festival and Winter Jamboree. Ultimately 20.5 hours of total ice time at registration cost of \$165. This works out to \$8.05 per hour of ice time.

The Junior Tim Bits time was nearly identical except they played one extra, one hour, “game” during the Winter Jamboree. In the end they had one hour of pre-season ice time, 18 one-hour ice times during the regular season and 2.5 hours of ice time during the Fall festival and Winter Jamboree. Ultimately 21.5 hours of total ice time at registration cost of \$165. This works out to \$7.67 per hour of ice time.

All regular season and Festival/Jamboree ice time is determined, scheduled, and booked by Hockey Edmonton, not St. Matthew hockey club. St. Matthew provided the pre-season ice above and beyond that scheduled for the Edmonton-wide Tim Bits program.

- Off- ice activities

There were several off-ice activities that the Discovery and Junior Tim Bits participated in. Those included in the registration fee that were essentially free were team and individual pictures and the St. Matthews Minor Hockey Week pancake breakfast. Other activities that occur with additional fees included the St. Matthews Edmonton Oil Kings night and team parties.

Aaron thanked all of the volunteers that made this season not only possible but a success, especially the coaches. Our coaches were absolutely fantastic; minor hockey does not happen without them.

Sr. Tim Bits Director – Harley Chorney

As Harley was absent, Vanessa read his report.

There were 31 children registered for 3 teams for St. Matthew Sr. Timbits.

The season went well with no issues. Practices were run in a rotation station format, focusing on the Hockey Canada guidelines. Harley was able to attend a few practices and participate on ice. The flow and general mood of the children and coaches was positive.

As for the Jamboree's, both were successful with no issues. A year end party was organized by one the managers. This was a positive way to end the year. Harley noted he is looking forward to the return of the children and families to St. Matthew Hockey club next year.

Novice Director - Vacant

Information: The Novice Director (Andrew Westervelt) resigned during the season and was not formally replaced.

Vanessa asked Andrew, who was in attendance, to summarize the year, which he did as follows:

- Hockey Edmonton mandated Novice changes this season;
- Hockey Edmonton mandated the number of players on the teams. We started the season with 19 Major players. We had to move 5 to St. Charles to combine and create a successful inter-parish team. This left the club with 1 Major team;
- 40 Minor Novices were mandated to 18/20 per team. There were some issues getting them in the right tier but changes were made and teams ended up in tiers 2/4; and
- Hockey Edmonton has not told us about separating by birth years for next season as they have not decided yet.

Atom Director – Rob Ryks

Rob provided a verbal report.

Rob provided the following comments:

- This was his first year as a category director;
- All of these board positions are very challenging;
- As director, he felt like he was part of 4 Atom teams;
- He observed that there are some flaws in the new team tiering system and consequently the club has to monitor teams and their development;
- The number of wins and losses does not adequately reflect how much the players developed over the season; and
- He thanked all of the coaches and their management teams for letting him be a part of their teams and enjoy the highlight giving the players their medals.

Pee Wee Director – Daryl Slobinyk

Daryl provided a verbal report.

- Evaluations

81 players were placed on 5 teams. We received positive feedback from coaches that the players were placed appropriately. We had 2 open skates, 2 technical skates and 3 games which were evaluated by independent evaluators.

- 6 Pee Wee Teams
 - KC094 Spartans - were competitive in tier 1; went to quarter finals in the playoffs;
 - KC095 Warriors - tier 2 and moved to tier 3 on the recommendation of the coach; 26 teams were in their tier; proud to say they won City finals and went to provincials;
 - KC096 Rebels - 13 teams in the Tier 4 division; they won City finals, and went to provincials. Also won gold in Minor Hockey week;
 - KC097 Trojans - 28 teams in the Tier 5 division; they won gold in Minor Hockey Week and went to semi finals in the City; and
 - KC098 Titans - were very competitive in their tier 6 division; the adaptation of this team was amazing with starting off with no goalie and making the best of the year. With having a manager that had to be removed and a coach was suspended due to missing a game but he got back onto the ice quickly. They lost in the quarter finals in playoffs.

It was a great year. The kids developed and had fun! He thanked the coaches and managers for all their hard work this season.

STANDING COMMITTEE REPORTS

Casino – Barb Smyth

Barb did not provide a report.

Special Events – Melanie Ryks

Melanie provided a verbal report.

- Picture Day

The club used Scott Molnar again for pictures. It went smoothly and the real success is coordinating 19 teams in one venue in one day.

- Oil Kings Game

The club sold approximately 500 tickets. There was no negative feedback. Highlights were bench buddies, high 5 tunnel, Hall of Fame room coach talk, flag bearers and intermission shootout. It was an overall great experience.

- Minor Hockey Week Breakfast

The Minor Hockey week pancake breakfast is a very popular yearly event that has been growing in size every season. The event was at Steele Heights Hall on January 12, 2019. We fed approximately 400 people.

She thanked fellow board members who always thanklessly volunteered their time and support. She also thanked the parents, coaches, managers for their support. Lastly she thanked two very special people who went above and beyond this season.

Andrew Westervelt commented that Melanie did a great job running and managing events and has elevated the position.

Communications – Christine Alfrajani

Christine provided a verbal report.

- SMHSC Web-Site

As 'SM Hockey' was not a meaningful name to potential new members, we changed the web-site to 'St. Matthew Hockey' and created new e-mail addresses for board members.

We created a new website with pictures of Christine's kids, and asked managers to send pictures of their players and updates on their teams throughout the season.

In November 2018, our web-site was deleted. We no longer trusted the hosting company, so moved the site to another company and replaced most of the information.

- Marketing

The club used Facebook this season and found it was a good method of advertising. She advised that she would like the new board to be aware of utilizing advertising to get new players to replace our Pee Wee players moving to Bantam.

The club should also consider other avenues for advertising in the future.

Cross club promotions with Wizards Lacrosse and Little League baseball to get our name out in the community, are helpful.

Apparel – Nicole Chessie

Nicole provided a verbal report.

We used Above and Beyond promotions this season; 50 percent loved it and 50 percent were not fans of the new company. Above and Beyond has suggested the club use an on-line store for future orders.

Nicole was very pleased with the support from team managers; there was a lot of work put on the managers.

Nicole requested that members send ideas for other products and brands to the next apparel coordinator.

Equipment – Brian Sorensen

Brian provided a verbal report.

He thanked the Registrar and Treasurer for starting the season quickly and helping him get access to the equipment and thanks to all the coaches for their hard work.

The club lost approximately \$200 worth of equipment throughout the season. There were no issues from KC Hockey regarding our jersey returns.

Bingo – Kathleen Stotyn

Kathleen provided a verbal report.

We had 12 bingo no shows this season.

There are spots for extra bingos over the next few months; members can sign up online or call Kathleen.

SPECIAL RESOLUTIONS

Information: In January 2019, a member (John Kyle) sent a letter addressed to the board of directors raising concerns about club governance matters:

- Current bylaws (the 2003 bylaws and subsequent amendments passed by special resolution) are cumbersome and in need of review;
- Board and administrative policies around code of conduct, ice allocation, player evaluations, registration fees and other matters; and
- Communication to members about board meetings (dates, agendas and minutes).

The board discussed the issues raised by John. The board was concerned that there may be confidentiality issues and some portions of board meetings should remain *in camera*.

The 3 Special Resolutions prepared by John and provided to members more than 21 days in advance of the 2019 AGM, were as follows:

First Special Resolution

BE IT RESOLVED that

1. *the Secretary, in accordance with section 15.04 (e) of the By-Laws (April 27, 2003 version), prepare a revised version of the By-Laws, incorporating the April 27 2003 version, all subsequent approved Special Resolutions that amended the By-Laws and address any typographical errors or other necessary corrections (taken together, the Revised By-Laws);*
2. *the Revised By-Laws be made available to Members of the St. Matthew Hockey & Sports Club no later than August 30, 2019 for review;*

3. *a Special Meeting, in accordance with Article 4.02 of the By-Laws (April 27, 2003 version), be held no later than September 30, 2019 to approve the Revised By-Laws and conduct any other business as may be required.*

The Secretary, in accordance with section 15.04 (e) of the By-Laws (April 27, 2003 version), prepare a revised version of the By-Laws, incorporating the April 27 2003 version, all subsequent approved Special Resolutions that amended the By-Laws and address any typographical errors or other necessary corrections (taken together, the Revised By-Laws)

John Kyle made a motion, seconded by Hugh Gillis to pass this Special Resolution.

There was a general discussion amongst the members of the following issues:

- Bylaw review should be headed by the Secretary but supported by the board;
- Moving the dates to later in the season due to amount of activity in September and October (player evaluations, team selection, start of season);
- There are inconsistencies within the current bylaws that require resolution; and
- 21-days notice of a special meeting to members is required.

Andrew Westervelt made a motion, seconded by Bruce Neill and passed unanimously to amend the date in paragraph 3 from September 30 2019 to December 31 2019 in the Special Resolution.

Vanessa Zilinski asked for a vote on the amended Special Resolution, and by a show of hands, declared the Special Resolution passed unanimously.

Second Special Resolution

BE IT RESOLVED that in the interest of providing the Board of Directors and Members improved understanding of the basis for decision-making, the Board of Directors will prepare administrative policies, as follows:

1. *Hockey Operations*
 - a. *Player Evaluations*
 - b. *Ice Allocation*
2. *Financial*
 - a. *Membership / Hockey Registration fees*
 - b. *Support and information for Team Fundraising*
 - c. *Services provided by St. Matthew Hockey & Sports Club in exchange for fees*
 - d. *Asset Management*
3. *Human Resources*
 - a. *Code of Conduct for Board of Directors and Members*
 - b. *Volunteer and non-volunteer (paid) positions, if any*
 - c. *Training & Development for team coaches, managers, treasurers*

BE IT RESOLVED that the Board of Directors will make best efforts to have said administrative policies completed and approved by the Board of Directors and then made available to Members by September 30 2019.

Andrew Westervelt made a motion, seconded by Hugh Gillis to pass this Special Resolution.

There was a general discussion amongst the members of the following issues:

- It would be preferable that policy development and board approval occur prior to the start of the hockey season;
- Policies can take effect immediately as they do not require government approval;
- Policies should include review dates so that future boards are encouraged to update the policies periodically;
- Members should be able to raise policy issues to the board;
- The policies will be the guidance for board and members;
- Some members would like a specific St. Matthews player evaluation policy, not just adoption of KC Hockey policies; and
- Plan to work off existing bylaws of other clubs so the work will not be overly onerous to our board.

Vanessa Zilinski asked for a vote on the Special Resolution, and by a show of hands, declared the Special Resolution passed unanimously.

Third Special Resolution

BE IT RESOLVED that in the interest of ensuring Members are kept informed of Board of Directors' decisions and other information important to Members, the following documents will be made available on the St. Matthew Hockey & Sports Club web-site, effective May 31 2019 and thereafter:

1. *By-Laws (current approved version)*
2. *Special Resolutions approved at Annual General Meetings*
3. *Agendas and Minutes of Board of Directors meetings and Annual General Meetings*
4. *Calendar of upcoming events (Board of Directors meetings, Annual General Meetings, other matters)*

John Kyle made a motion, seconded by Kristine Belamisca to pass this Special Resolution.

There was a general discussion amongst the members of the following issues:

- This Special Resolution would be for the future board;
- 2003 bylaws would be posted on the club's web-site;
- Minutes of board meetings would be posted going forward, ensuring privacy concerns are addressed; and
- Members requested that the board send e-mails to members about future board meetings and agendas as members may wish to attend meetings and raise questions.

Vanessa Zilinski asked for a vote on the Special Resolution, and by a show of hands, declared the Special Resolution passed, with 1 opposed.

CALL FOR NOMINATIONS

Board of Directors

President

John Kyle nominated Andrew Westervelt; Andrew accepted.

Vanessa Zilinski made a motion, seconded by Angelina Scriver and passed unanimously to close nominations. Andrew Westervelt was appointed President.

Treasurer - 1 year term

Barb Smyth nominated Shellina Kyle; Shellina accepted.

Vanessa Zilinski made a motion, seconded by Kristine Belamisca and passed unanimously to close nominations. Shellina was appointed Treasurer.

Registrar

Kathleen Stotyn nominated Leanne McBean; not accepted.

Andrew Westervelt nominated Nicole Chessie; not accepted.

Vanessa Zilinski made a motion, seconded by Amanda Alexandre and passed unanimously to close nominations. The Registrar position was left vacant.

Secretary

Andrew nominated John Kyle; John accepted.

Vanessa Zilinski made a motion, seconded by Leanne McBean and passed unanimously to close nominations. John Kyle was appointed Secretary.

Initiation Director

Andrew nominated Aaron Skelhorne; not accepted.

Vanessa Zilinski made a motion, seconded by Amanda Alexandre and passed unanimously to close nominations. The Initiation Director position was left vacant.

Novice Director

Brian Sorensen nominated Aaron Skelhorne; Aaron accepted.

Robin Westervelt nominated Yvonne King; Yvonne accepted.

Vanessa Zilinski made a motion, seconded by Jodi Tamminga and passed unanimously to close nominations.

A vote was held by a show of hands:

Aaron - 29

Yvonne - 25

Aaron Skelhorne was elected Novice Director.

Atom Director

Brian Sorenson nominated Rob Ryks; Rob accepted

Dennis Kovacs nominated Nathan Tuckwood; Nathan accepted.

Vanessa Zilinski made a motion, seconded by Dan Yoshisaka and passed unanimously to close nominations.

A vote was held by a show of hands:

Rob - 51

Nathan - 6

Rob Ryks was elected Atom Director.

Pee Wee Director

Tom Darby nominated Mike Lees; Mike accepted.

Vanessa Zilinski made a motion, seconded by Dan Yoshisaka and passed unanimously to close nominations. Mike Lees was appointed Pee Wee Director.

Standing Committee

Special Events Coordinator

Barb Smyth nominated Melanie Ryks; Melanie accepted.

Vanessa Zilinski made a motion, seconded by Jess Anderson and passed unanimously to close nominations. Melanie Ryks was appointed Special Events Coordinator.

Communications Coordinator

Robin Westervelt nominated Cherisse Kovacs; Cherisse accepted.

Kathleen Stotyn nominated Pamela Scott; Pamela declined.

Vanessa Zilinski made a motion, seconded by Dan Yoshisaka and passed unanimously to close nominations. Cherisse Kovacs was appointed Communications Coordinator.

Apparel Coordinator

Christine Lees nominated Amanda Alexandre; Amanda accepted.

Gaile Doan nominated Jodi Tamminga; Jodi declined.

Vanessa Zilinski made a motion, seconded by Jess Anderson and passed unanimously to close nominations. Amanda Alexandre was appointed Apparel Coordinator.

Equipment Manager

Melanie Ryks nominated Brian Sorensen. Brian accepted.

Vanessa Zilinski made a motion, seconded by Jess Anderson and passed unanimously to close nominations. Brian Sorensen was appointed Equipment Manager.

Casino Coordinator

Andrew Westervelt made a motion, seconded by Aaron Skelhorne and passed unanimously to amend the 2019 AGM Agenda to add Casino Coordinator to the list of positions eligible for election.

Amanda Alexandre nominated Christina Lees; Christina accepted.

Barb Smyth nominated Kristine Belamisca; Kristine declined.

Vanessa Zilinski made a motion, seconded by Gaile Doan and passed unanimously to close nominations. Christina Lees was appointed Casino Coordinator.

Bingo Coordinator

Vanessa Zilinski made a motion, seconded by Amanda Alexandre and passed unanimously to appoint Kathleen Stotyn as Bingo Coordinator. Kathleen Stotyn was appointed Bingo Coordinator.

Free Bingo Winner – Jess Anderson

ADJOURNMENT

There being no other business, Vanessa Zilinski made a motion, seconded by Amanda Alexandre and passed unanimously to adjourn the meeting.

The 2019 AGM was adjourned at 6:21pm.

Appendix 1

For privacy reasons we have removed the full names of our members and listed initials only. To request the full list of attendees, please contact us at info@stmatthewhockey.com.

Members in Attendance

1. B.S.
2. D.T.
3. V.Z.
4. B.S.
5. D.S.
6. P.S.
7. A.S.
8. J.H.
9. C.A.
10. A.S.

11. K.S
12. M.R.
13. R.R.
14. N.C.
15. D.H.
16. S.H.
17. J.K.
18. S.K.
19. A.A.
20. G.D.
21. R.W.
22. L.C.
23. A.W.
24. H.G.
25. D.P.
26. M.G.
27. S.C.
28. A.S.
29. J.S.
30. N.R.
31. J.C.
32. T.M.
33. J.M.
34. D.M.
35. J.P.
36. N.P.
37. J.C.
38. J.H.
39. L.H.
40. B.W.
41. L.E.
42. P.E.
43. L.Y.
44. B.M.
45. M.L.
46. K.L.
47. T.D.
48. B.N.
49. Y.K.
50. A.B.
51. J.M.
52. Y.T.

53. M.T.
54. A.
55. K.B.
56. C.S.
57. M.R.
58. J.T.
59. G.T.
60. J.H.
61. D.Y.
62. R.H.
63. N.T.
64. C.K.
65. D.K.
66. H.T.
67. D.B
68. T.S.
69. D.F.
70. A.M.
71. T.C.
72. T.D.
73. T.N.
74. D.M.
75. C.M.
76. J.A.
77. A.S.